

VACANCY NOTICE

File#10799

CS-376
REV(8/08)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	Historic Preservation Specialist			
	TITLE OF POSITION: (Architectural Historian)		CLASSIFICATION CODE:	02703301
	SALARY RANGE: (0021A) \$36392-\$40927		REFERENCE POSITION NO.:	5415-10000-
	Department or Agency Name: TRANSPORTATION		APPLICATION PERIOD:	3/19/09-3/25/09
	Division/Section/Unit: Infrastructure Development /		Design	
	Assignment(s) / Comments: NS			
	Shift and Days: M-F		Job Location: Two Capitol Hill/Providence	
	These are limited period positions contingent upon the availability of funding through the American Recovery & Reinvestment Act 2009			
	Restrictions/Limitations:			
	Position Covered By Collective Bargaining Union Agreement		Yes X	No
General Information to Candidate	Name of Bargaining Unit Union: Local 400 IFPTE (EE-3115)			
	There is* <u> </u> is not <u> X </u> a Civil Service List for this position		See A/B or Both for Specific Instructions	
	If a list, only laterals (employees with the same title) or individuals certified by OPA may be appointed to this position.			
	INSTRUCTIONS:			
	A. STATE EMPLOYEE LATERAL BIDDER: Bids are now being accepted for the position's indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u> , both the File Position Title and Number.			
	Most Important - Please include the following information:			
	<ul style="list-style-type: none"> The title of the position for which you are applying Title of your present position and date you entered it Date you entered State service 		<ul style="list-style-type: none"> Name of department where you are currently employed Your business telephone number Present Union Affiliations 	
	<div style="border: 1px solid black; padding: 5px; text-align: center;"> E-VERIFY PROGRAM EMPLOYER </div>			
	*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.			
	B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:			
If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.				
Statement of Duties	C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:			
	Reasonable Accommodations:			
	If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.			
	Medical Information:			
	Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).			
	DUTIES / RESPONSIBILITIES:			
	To perform routine historic preservation planning work within the area of specialization; to assist in studies encompassing a complete phase of a major project, a survey or site report, a National Register of Historic Places nomination, a special project or an implementation program in the areas of archaeology, architectural history, historical architecture and other topics which involve physical development, management or protection of historical resources. To do related work as required.			
	Minimum Education & Experience	EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:		
(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.)				
Education: Such as may have been gained through: graduation from a college of recognized standing with a degree in the field of specialization (or a closely related field) indicated by the title of the class of position. Or , any combination of education and experience that shall be substantially equivalent to the above education and experience.				
Where to Apply	Apply within the application period as shown on this announcement. NOTE: Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. SEND RESUME or CS-14 Application to:			
	RIDOT/DEM Human Resources Service Center		Telephone #:	222-2572
	Two Capitol Hill, Room 214		TTY/TDD #:	222-4971
	Providence, RI 02903-1124		(Telecommunication Device for the Deaf)	

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER